



www.gymfinity.com.au  
office@gymfinity.com.au  
P 0741518989  
M 0439860770

## 2021 Handbook

This handbook is current as of 01/01/2021 and therefore additions and modification may be made. When changes are made it will be loaded onto website. Please ensure that you check regularly, or any changes made. Changes can be made throughout the year.

### Waiver

The contents of this Handbook, its References and all attachments are general statements and may be misinterpreted. No responsibility will be accepted for anyone who acts on its contents without first discussing them with Administration Staff to obtain clear understanding and advice.

### Welcome to Gymfinity Gymnastics

Gymfinity Gymnastics first opened its doors to the Bundaberg Community in January 2012. It is a family owned business that aims to enable children and adults of all ages and ability to experience the sport of gymnastics to their fullest potential.

The sport of Gymnastics offers many incentives for a growing child such as physical, emotional and intellectual development.

Strength, flexibility, balance and coordination provide excellent stepping-stones children can use, not only in gymnastics, but for almost any other sport as well. Whole-body weight bearing activities help prevent bone disease in later life and gymnastics can play a major role in this prevention of such a devastating disease. Within the training environment of a gymnasium, a child is introduced to a wide range of life skills they can build on and use in later years as they grow into adulthood. These include but are not limited to: goal setting, team work, cooperation, listening and comprehension skills, taking instruction and criticism, performing in front of an audience, concentration and discipline.

Our club has the newest gymnastics equipment in Bundaberg and our facility is fitted with the latest Olympic apparatus, as well as trampolines, a foam pit, air-conditioned dancing studio and many more teaching devices. In addition to our state-of-the art facility and equipment, Gymfinity also employs some of the most highly qualified and experienced local and international coaches.

During the short time the club has been in operation, our proven programs and training structure has resulted in us becoming one of the fastest growing Gymnastics clubs in the state. We are still only a young club, but we strive to create a safe place to train and ensure that all classes have appropriate lesson content for your child throughout their gymnastics journey.

If at any time you have any questions or concerns, please don't hesitate to contact the Administration staff and they will be more than happy to help with your enquiry.

### Club Motto

*Soar a little higher* reflects our aim to encourage children no matter what age or ability, to reach for their goals. Whether that goal is to participate in our general gymnastics classes, complete the levels program or to compete at State or National Titles, we can help your child accomplish their goals and dreams.

## Our Club Structure

### Directors

Gymfinity has two company Directors - Tony and Tracy Hogan. The club employs staff with specific gymnastics qualifications and experience for the daily operations.

### Administration

The office is attended as below.

Monday	3.30pm-6.30pm
Tuesday	3.30pm-6.30pm
Wednesday	3.30pm-6.30pm
Thursday	3.30pm-6.00pm
Friday	
Saturday	9.00-11.30am

The office hours may vary outside of these times also. All enquiries about your account, events or enrolments should come to the office in the first instance. Some account queries will need to be directed to the Directors and may require them to contact you.

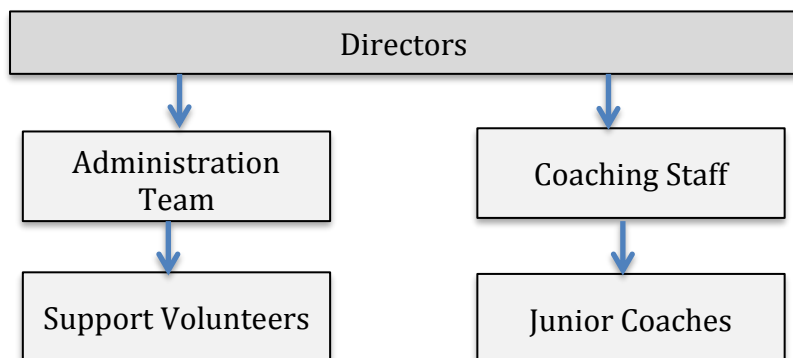
### Coaching Staff

All coaches hold accreditation through Gymnastics Australia National Coaching framework or are in the process of gaining their accreditation. Coaches who are in training are under the supervision of accredited coaches. Our coaches also hold a First-Aid certificate or equivalent. Many of the younger coaches possess high level of up-to-date technical expertise in gymnastics as a result of recent years of training and competition. Don't be fooled by their size as most gymnasts are older than they appear.

### Blue Card

All staff and volunteers are required by law to hold a current and valid Blue Card (working with children check), issued by the Queensland Government.

## Gymfinity Organisational Chart



## Other people around the gym

Often at times we have coaches from other clubs observing or assisting classes for learning purposes. These coaches are under the supervision of our coaching staff. We also sometimes have coaches and gymnasts from other clubs visiting to take advantage of our facility and experienced coaches.

## Club Guidelines, Rules & Policies

### Acquiring Images of Children

It is strictly prohibited to take photos or videos of children inside the gymnasium without permission from the office.

### Please leave the Coaching to the Coaches

Our coaches have spent many hours, weeks, months and in many cases years gaining their accreditations with some coaches previously training gymnasts in high performance programs. They spend many hours each year updating themselves through the attendance at coaching clinics, courses, conferences and seminars. They are well prepared and extremely qualified professionals, who appreciate being left to do their job without input or interference from parents.

On some occasions your child's regular coach may be unable to take their class. While we do our best to keep consistency of the coaching staff, we do reserve the right to make necessary changes when needed.

If you need to ask a question, give information or gain feedback about your child's participation in our program, it is important that you do so at an appropriate time, with the respect of other gymnasts. All communication is to be done with the Directors prior to the coach, if needed prior to class. Once class time has passed however, all coaches are required to supervise their gymnasts and are no longer available to speak to parents. We strongly encourage parents to call the gym or e-mail to arrange an appointment with your child's discipline Head Coach. This way careful thought and consideration can be given to the topic to be discussed and the discussion can be held without interruption and without compromising the privacy of any party. Many of our coaches work late into the evening throughout the week, and we ask that parents be considerate of this fact and do not try to have long conversations with coaches after class, rather make an appointment for a more suitable time.

### Change of Medical or Contact Details

It would be appreciated if you could notify the office as soon as possible of any changes to your child's contact information or medical records, no matter how small the change is - it could be significant to the coaching of your child. You may be required to fill out a new membership form indicating the changes. All serious medical conditions must require an action plan. Having up-to-date and current email and phone numbers on our database allows us to keep in contact with you throughout the year and more importantly, allows us to contact you in case of an emergency.

### Illness, Injury & Special Circumstances

From time to time, a gymnast may be required to produce a medical certificate confirming their fitness for class or their general health status prior to their participation at a competition. Please do not bring sick children or siblings to the gym. Gymfinity reserves the right to refuse entry into the class if a person shows signs of illness. Any child attending class that has an injury must report it to either the Directors or Administration staff in the office in advance or to the coach on the day. Any child with a fever should not participate in any physical or sporting activity. In the case where a gymnast is injured, the process will require a completed injury rehabilitation form from the doctor or

physiotherapist. An adjusted training plan will be made and the gymnast should attend training sessions at the normal start time with a possibility of an earlier finishing time.

### **Punctuality**

Please ensure that you arrive at least 5 minutes before the commencement of class. Arriving late may result in your child being refused entry to class on that day due to missing all or part of warm-up. Gymnasts are to wait in the mezzanine area prior to their class.

### **Drop off and Pick up**

All children must be walked into the foyer prior to the commencement of class. **Cars are not permitted to stop in front of the door or along the side of the building due to safety.** All cars must be in park bays for children to be dropped off. All children whose classes finish at 4.45pm are to be picked up from the foyer. Under no circumstances are children allowed to walk unassisted to and from the building. Any child not picked up at the completion of class will remain inside the gymnasium until a parent or guardian arrives. If for any reason unforeseen circumstances arise and you are running late to pick your child up from class, please call the office so we are aware of the situation.

COVID Requirements – All persons entering the building are required to register via the QR Code for COVID Tracing. We ask that you either wash hands or use hand sanitizer upon entry and exit. Temperatures will be checked upon entry.

As we share the car park with other businesses and the fact that there are small children commencing and finishing class every afternoon, it is important to remember that the speed limit is 5km/h. Please **DO NOT** Park in any of the KEEP CLEAR zones (these are painted with bright yellow paint) or the disabled parking spots. By late afternoon, the visibility from the car park onto Steptoe Street is sometimes limited due to semi-trailers parked on the side of the road. Please take care when leaving the car park.

### **Foyer and Mezzanine**

At times the Foyer can become a little congested especially at the beginning of each term when accounts need to be paid and children are waiting to enter the gym. We ask that everyone have a little patience with regards to this matter. The foyer area is limited to the number of people we are allowed under current COVID requirements. You are required to sit in the designated areas, maintain social distancing.

The Mezzanine level is accessible via the stairs just inside the front entrance. This area is open to all family members and friends to come and watch their child/ren during class. We ask that all parents please take note of the signs and remind siblings that running and jumping is not allowed.

This area is to be kept tidy at all times, so please take your rubbish with you or place it in the bins provided. This is the only area where you can view your child during training. Unfortunately for safety reasons, we can no longer allow parents to watch from the front of the gym. While this area is most often cooler than upstairs during summer, it can be dangerous with so many cars entering and leaving the car park.

### **Clothing**

All female gymnasts must attend class in a leotard. Gym shorts can be worn if necessary. All male gymnasts must wear a leotard, gym shorts and longs. Singlet and shorts are appropriate for morning training session only.

The office has Gymfinity training and competition leotards and gymnastics clothing for sale. If it is not in stock, orders may take up to 8 weeks to arrive.

Club training leotard for squad gymnasts is to be worn on the informed days each term. It will also be required to be worn for any clinics and workshops.

### **Communication**

Our preferred method of communication is e-mail; therefore it is vital that your account details are current. There is a notice board in the foyer with up-to-date information regarding training, competitions etc. so please make sure you check this regularly. It is your responsibility to keep up-to-date with all information regarding your child. Please don't hesitate to ask the administration staff if you are unsure. Always be sure to check our website and Facebook page. We are now also using SMS; if you reply to a message can you please put your name at the end so we know who it is from.

### **Smoking**

Smoking is not permitted anywhere within the club or near the building.

## **Expectations**

Gymnasts can expect the dedication of their coaches to the task of developing their gymnastic ability to their maximum potential. Additionally, they can expect that the coaching staff will abide by professional and ethical standards of the highest degree. No guarantee can be made regarding the outcomes of the competitions or the level to which a gymnast will rise to. We can only assure you that the training programs that we put in place will give your child the opportunities to maximize their own potential if correctly followed with effort, persistence and determination.

### **Safety and Discipline**

Gymfinity reserves the right to refuse or rescind a position in any group or class, with or without warning, where a coach feels that an individual presents a risk to the safety to either themselves, the coach or the rest of the class. Failure to follow instructions or act in a responsible way may constitute such risk. Physical or verbal abuse of other gymnasts, coaches or other staff members may constitute such risk and the individual will be asked to leave the club.

### **Assumption of Risk**

Gymnastics is like any other sport and there is always the risk of injury. Because many gymnastics activities involve inversion (turning upside down) of the body, this carries risk of head and spinal injury. This risk is greatly controlled in a supervised setting with an instructor who is both experienced and qualified to cope in these situations.

### **Spotting of Gymnasts**

*Spotting* is the physical assistance or correction of a skill through the use of the coach's hands or specialized spotting equipment. It is a very important part of gymnastics and it is important that parents are aware that coaches will be physically assisting your children in the performance or correction of skills from time to time especially in the early learning phases of a skill. Spotting is also used during flexibility training to ensure correct body alignment and posture and to assist gymnasts in improving their range of motion.

## **Lost Property**

Lost property is placed in the lost property basket at each venue. Items may not be removed from here unless they belong to you. At the end of each term the lost property is donated to charity. Remember that if your child has a gymnastics T-shirt there is a great likelihood that there are identical shirts owned by other gymnasts in the club. We strongly suggest that you label all clothing and equipment with your child's name. Sometimes valuables such as watches, rings, hand guards etc. may be kept in the office by the Administrator. The club accepts no responsibility for any items left behind at the gym. We strongly advise that you do not leave valuables unattended in the foyer, holding bay, toilets or car park. Gymnasts should not bring valuables to the gym.

## **Jewellery and Lost or Stolen Items**

It is the responsibility of the parents to ensure no jewellery (except small stud earrings) are worn into the gym hall at any time due to dangers associated with jewellery catching on coaches, equipment or clothing and causing injury to gymnasts or becoming lost or misplaced during class. Body piercings including belly buttons, nose studs etc are not to be worn. The club and its staff take no responsibility for any item/s brought into the gymnastics hall and under no circumstances will the club replace lost or stolen items. Please do not allow your child to bring valuables into the gym.

## **Mezzanine Etiquette**

This area is provided for the quiet, peaceful viewing of classes of all parents. Parents should not make any comments related to the skill level, performance or ability of gymnasts or coaching staff while in the viewing area, as this may be offensive and hurtful to other parents or children within the area. Please keep other children from running and jumping whilst in this area.

## **Fundraising**

The Parents Committee must approve all fundraising activities at the club in advance. If you are interested in fundraising or have fundraising ideas, please consider joining the Parent Fundraising Group. They can be contacted via the office email at [office@gymfinity.com](mailto:office@gymfinity.com).

## **Sponsorship and Advertising Opportunity**

As we are still a young club, we have the opportunity to offer potential sponsor and advertising packages to businesses. If you think you would like to advertise your business in either our Newsletters, on our Website, at our in-house Carnivals or Invitational events with relation to signage please contact either Tony or Tracy for more details. Our competition teams travel extensively throughout the year, so there is also the potential to sponsor a squad or team to help cover costs.

## **Media Liaison**

All media liaison which mentions the club name, its programs, gymnasts, staff or management must first be cleared with the Directors to ensure that information is appropriate and accurate. This includes school newsletters.

## **Parent Support**

Each event that Gymfinity hosts requires numerous volunteers. Hosting in-house events allows gymnasts to compete without the travel expenses. Parents will be asked to help with the running of these events, and in the circumstance that no assistance is given, each squad may be allocated a job to fulfill to ensure that the event goes ahead.

# Fees Policy

## Fees

All accounts receive a 5% discount if paid by the due date on the invoice. Full fees are then charged and due within 14 days of the term commencing. Any accounts that remain unpaid on this date will incur a \$25 late fee. Should the account remain unpaid after this date you will be phoned and your child will be removed from the class.

Alternatively, there is an option of Direct Debit in which fees can be paid. Accounts are to remain 4 weeks in advance. If you fall behind or an attempt for payment is declined, payment must be received within 1 week. Failure to do so will result in your child being removed from the class.

These are the only options for fees, 'paying off' of fees individually will not be permitted. Cash payments for fees will not be accepted.

If you have any questions or concerns regarding fees, please contact the administration office.

## Club Membership & Gymnastics Queensland Insurance

Gymnasts registration & insurance must be paid prior to the gymnasts first lesson. This is not refundable. The insurance fee (annual fee per calendar year) is paid directly to Gymnastics Queensland via their online platform. Should this fee not be paid your child will not be permitted to attend, even if term fees are paid. There will be no refund for missed lessons, if the Gymnastics Queensland fee is not paid.

Club membership fee (annually) is invoiced on the first invoice for the calendar year.

## Re-Booking Information

Gymfinity memberships will continue to operate into the next term unless the Existing Member gives notice under 'Termination of Gymfinity Membership and Classes'

## Termination of Gymfinity Membership and Classes

An "Existing Member" is a member of Gymfinity who has been a member of Gymfinity for greater than fourteen (14) days.

To terminate their Gymfinity membership an Existing Member must provide Gymfinity with written notice (by either email or letter) of their Termination and elect one of the following termination arrangements:-

- a) provide Gymfinity with 4 weeks notice of their intention to terminate their Membership and continue to pay their membership fees and attend regular classes for those 4 weeks; or
- b) pay Gymfinity an amount equal to 4 weeks membership fees and cease attending classes effective immediately from giving notice and; or
- c) if an Existing Member does not wish to continue their membership into the next term, they must give Gymfinity four (4) weeks written notice (by email or letter) before the end of the current term and continue to pay their membership fees and attend regular classes for those remaining 4 weeks.

## **Missing Classes**

If a gymnast misses a class, leaves early or arrives late, this does not entitle you to a discount on fees. Your fees pay for your child's position in the class and the cost to the club remains the same whether your child attends or not. No discount is given for family holiday outside of the normal holidays set in the calendar as your child's position is being held in the class for you. There are no make-up lessons for competitive teams.

## **Public Holidays**

Classes are held on public holidays for competitive squads at the coach's discretion in competition season. Anzac Day is the only public holiday that no classes will be held as all others fall on allocated school holiday time.

## **Event Refund Policy**

Refunds after the closing date will be given at the discretion of the Event Organiser and will require a valid and relevant medical certificate. Refunds will be calculated to exclude any expenses incurred by the club on your behalf, which cannot be recovered. Specific refund policy information is published with each event's information. Sometimes it can take a long time to be processed. Your account will be credited by the appropriate amount only when the refund has been received by the club.

## **Term Fees**

Fees are calculated on a term-by-term basis, typically from 10 to 12 weeks in each term. Gymnasts who commence training part way through a term will only be charged from their first lesson to the end of term at full fee rate unless fees are paid on sign up.

## **Event Entries and Fees**

In order to organise an event, including the sessions, groups, rotations, coaches, judges and support staff, the Event Manager needs to begin with the correct number of competitors for each level and each division. For this reason we have strict closing dates and maximum numbers.

If an event is not full after the closing date, the Event Manager may accept late entries from a waiting list, with an additional late fee. The levy for invitational events will be \$15, in addition to the nomination fee from the host club, whilst State events will incur more, depending upon numbers. The nomination levy includes coach and judge expenses.

A nominations list will go up on the noticeboard within 2 days after the closing date. The list is to be checked within 3 days to ensure that the nomination has been received. If you have nominated and your name is not on this list please contact us immediately. Nominations will then be sent in as a final list and entries received after this will incur a late fee.

Should a gymnast who has nominated miss training sessions, train not to capacity or expectation prior to an event the coach can withdraw the gymnast from the competition. This is to ensure the safety of the gymnast. No refund will be given from Gymfinity in this instance. Any accommodation or expenses will not be covered by Gymfinity.

**All Club term fees must be up-to-date for a gymnast to be able to enter a competition.**

## **Competitive Squad Selection**

Please remember the participants in the competitive program are there by invitation only and parents are asked not to approach coaches regarding this matter at class time. Invitation to join a competitive squad is an honour and privilege. Our coaches are always on the lookout for suitably, talented and/or dedicated children to move into these squads/teams. If you have any questions regarding this matter or to discuss the development of your child, please e-mail the office to make an appointment to meet with either Tracy, Tony or the Coach.



We reserve the right to place gymnasts in the program that we feel best suits their current abilities, skill level and maturity. This is always done with the best interest of the child taken into consideration.

### **Choreography of Routines**

Gymnasts maybe required to have an optional floor routine for senior levels. This cost of the routine is not included in fees. This will be billed separately from fees and is to be paid directly to the choreographer. Any fees charged for music are payable. The routine can only be used whilst a gymnast is competing for Gymfinity unless approval has been sought for gymnast to use the routine.

**How parents can help:** Keeping up with your child's needs for adequate sleep and good nutrition, and also helping to ensure that they are punctual and well organized for training, is the best assistance you can provide for your child. It also helps everyone greatly if you can carefully read all of your e-mails and information on the noticeboard, watch the calendar for closing dates of events, and communicate with the directors any problems or concerns you have as they occur.

Parents can help their child cope with competitive training by smoothing out the highs and lows that occur with intense activity, by also encouraging their child to be persistent and resilient during the tough times. Beyond that however, the coaches prefer to know that the pressure of competitive training stops at the gym door, and that the gymnast's home is a sanctuary where acceptance does not depend on developing your physical abilities, learning new skills or performing well in a competition. It is important that the coaching is left up to the coaches, so unless your coach, Doctor or Physio has given you specific exercises to do at home with your child please do not attempt to coach your child at home or from the viewing area.

### **School Holidays**

Except for scheduled team holidays, squad training continues during the school holidays. Full attendance is expected from the gymnast. If you are going to be away please ensure that the appropriate form is filled out and discuss with the head coach of that discipline.

### **Coaching Staff Changes**

On some occasions your child's regular coach maybe unavailable to take their class. Whilst we do our best to keep consistency of coaches, we reserve the right to change coaching staff without notice.

### **Positions in Classes and Program Content**

Positions in any classes are offered at the discretion of the coaching staff and may be withdrawn by the coaching staff. Coaches are the appropriate professional people to make decisions about any gymnast's readiness to progress, the content of the program or any other related matter. Classes are often placed by age and skill appropriately. Mixed ages and levels are often found in levels to suit the coach.

## Evacuation Procedures

Coaches have been instructed on the procedure on how to evacuate the building in the event of an emergency. Gymnasts are to follow the coaches' instructions. If required, please evacuate yourself from the viewing area directly to the designated meeting point.

Procedures for gymnasts

1. Stop all gymnastic activities.
2. Follow the directions of the coach or person in charge.
3. Leave the building via the nearest safe exit in a calm, orderly manner.
4. Wait in the carpark area on the opposite side of the street under your coach's supervision.

Procedure for parents and spectators

1. Leave the building via the nearest safe exit in a calm, orderly manner.
2. Wait in the carpark area for further instructions.
3. The coaching staff will take the children out of the building so please do not attempt to take your own child out of the building.

## Travel Policy

Competitions attended by gymnasts are done by private transportation. During the year we may identify a competition that we will attend as a team. The club team will travel and stay together. The team will be appointed a team manager and chaperones. The number appointed will be based on the number of gymnasts attending. These competitions are more likely to be team events or events that we have chosen which are a greater distance.

## Safety and Risk

Gymfinity reserves the right to refuse or rescind a position in any group or class without warning or counselling where a coach feels that an individual presents a risk to the safety of him/herself or others. Failure to follow instructions or act in a reasonable, sensible way may constitute such a risk. Physical or verbal abuse of a gymnast or staff member may constitute a risk.

Like any sport or physical activity, participation in gymnastics carries inherent risk of injury. Because many gymnastics activities require inversion (turning upside down) of the body, the sport by its nature carries a risk of head and spinal injury. This risk is greatly controlled in a supervised class with a qualified and experienced instructor. Parents should explain the risk to their children prior to accepting membership.

# Rules for Gymnasts

- Play by the rules and be a good sport. Acknowledge all good skills or routines whether they are by your team-mates or from other clubs.
- Be prepared to lose sometimes. Everyone wins and loses at some time. Be a fair winner and good loser.
- Treat all others as you would like to be treated. Do not interfere with, bully or take unfair advantage of another gymnast.
- Co-operate with your coach, parents, and team-mates.
- Train to be the best you can be.
- Do not use derogatory language based on gender, race or impairment.
- Show respect for all coaches and the various methods and styles used to assist you in developing skills.
- Follow the instructions of your coach at all times.
- Never use a piece of equipment or try to do any skill without being instructed to do so by your coach.
- Notify your coach immediately if you hurt yourself.
- Never enter the training area without being invited by your coach, and always leave the training area when dismissed by your coach.
- If you need to leave the training area or go to the bathroom you must first ask the coach for permission.
- If nobody is there to pick you up after class, wait inside the holding gate until they arrive. If they are more than 10 minutes later than expected, notify your coach or the administrator so that they can call somebody for you.
- No food or drink is permitted in the training area.
- Treat equipment gently. When you move equipment make sure that it is left in a position that will not damage it. Never break or pick foam. Never write on or rub off the chalkboards - these are for the use of coaches only.

# Rules for Parents

- Encourage children to participate if they are interested. If they are not, don't force them.
- Focus on enjoying the sport, reducing the emphasis on winning.
- Teach children that an honest effort is as important as victory, so that the result of each competition is accepted without undue disappointment.
- Encourage children to always play by the rules.
- Do not criticize children, staff or coaches in front of others, but reserve constructive criticism for more private moments. Constructive feedback should be provided to the Directors to enable discussion.
- Remember children are involved in sport for their enjoyment, not yours.
- Remember a child learns best by example. Applaud good skills and routines by all teams.
- Accept decisions of all judges as being fair and called to the best of their ability.
- Do not raise issues of disagreement publicly.
- Do not use derogatory language based on gender, race or impairment. Parent's behaviour and language should always be appropriate in the presence of children and in keeping with our family environment. Set a good example by your own conduct, behaviour and appearance. Support all efforts to remove verbal and physical abuse from sporting activities.
- Do not criticise coaches, gymnasts, opposing team members and supporters (particularly whilst watching a competition). If you have a concern, make a time to see your coach or coordinator.
- Avoid gossiping about coaches, other gymnasts, programs or the club - particularly in front of gymnasts or parents. This can be a source of misinformation.
- Support the staff and officials in their enforcement of the rules and their coaching techniques. If you have a problem with either of these, please follow the correct grievance procedure.
- Do not enter the training area or office unless invited to do so by a coach. In the event that you need to speak to a coach urgently when they are on the floor, please ask the administrator to pass on the message. If it is not urgent please leave a message for the coach to contact you.
- Once your child enters the training area they are in the care and supervision of the coaching staff. Please refrain from attracting their attention until they have been dismissed at the end of the class. You should not remove your child during class without first speaking to the coach.

# Grievance Procedure

## Administrative & Payments Related Matters

In the first instance such matters should be discussed with the Club's Directors. If the matter is not resolved to your satisfaction then a meeting can be arranged with all parties to arrive at a resolution.

## Coaching Related Matters

In the first instance such matters should be brought to the attention of the Directors. If the matter is not resolved to your satisfaction then a meeting can be arranged with all parties to arrive at a resolution.

No complaint or request will be considered unless the correct grievance procedure is followed.

# Privacy Policy

In accordance with the Privacy Amendment (Private Sector) Act (2000), the information we collect about you will be used primarily for matters specifically related to participating in gymnastics and / or if a secondary purpose is related to the primary purpose and one could reasonably expect such use or disclosure.

Outsourced service providers who manage the services we provide to you, including: Gymnastics QLD, Gymnastics Australia, Insurers, Sport Education Section (ASC). Our professional advisors including our accountants, auditors and lawyers, government and regulatory authorities and other organisations, as required or authorised by law.

We limit the use and disclosure of any personal information provided by us to such organisations for the specific purpose for which we supplied it.

If you choose not to provide personal information, we may not be able to provide you with the services you require, or the level of service on which we pride ourselves.

## Our Policies

Our fee policy is listed as a separate document which can be found on our website.

## Feedback, Questions or Concerns

Parents are encouraged to give constructive feedback via email  
[office@gymfinity.com.au](mailto:office@gymfinity.com.au)

Gymnastics Australia- [www.gymnastics.org.au](http://www.gymnastics.org.au)

Gymnastics Queensland – [www.gymqld.org.au](http://www.gymqld.org.au)

Australian Sports Commission- [www.ausport.gov.au](http://www.ausport.gov.au)

Sport & Rec QLD- [www.sportrec.qld.gov.au](http://www.sportrec.qld.gov.au)

Australian Institute of Sport- [www.ais.or.au](http://www.ais.or.au)

AIS Nutrition – [www.ais.org.au/nutrition](http://www.ais.org.au/nutrition)

Gymnastics Queensland (GQ)- [www.gymqld.org.au/](http://www.gymqld.org.au/)

Australian Gymnastics Federation (GA)- [www.gymnastics.org.au](http://www.gymnastics.org.au)

Federation of International Gymnastics (FIG)- [www.fig-gymnastics.com](http://www.fig-gymnastics.com)

## **Term Dates 2020**

Term 1: 28<sup>th</sup> January, 2020 - 4<sup>th</sup> April, 2020

Term 2: 20<sup>th</sup> April, 2020 – 27<sup>th</sup> June, 2020

Term 3: 13<sup>th</sup> July, 2020 – 18<sup>th</sup> September, 2020

Term 4: 6<sup>th</sup> October, 2020 – 12<sup>th</sup> December, 2020

## Awards and Recognition

Annual awards are given each year at our Annual Awards Dinner. These awards are designed to encourage gymnasts and are determined as below.

Club Award	Club award is given to the gymnast who has throughout the year shown outstanding club spirit through volunteering at events both internal and external, coaching, judging and leadership. This gymnast shows respect towards all coaching staff, gymnasts, staff and members
Club Champion <i>Junior</i>	Club champion is determined from levels that are able to attend State Championships or higher. Gymnast must of competed at Regionals & State Championships. It is based on a points scale from medals achieved at competitions throughout the year. Team awards are not eligible for points.
Club Champion  Senior	Club champion Senior is determined from levels 7-10. Gymnast must of competed at Regionals & State Championships. It is based on a points scale from medals achieved at these competitions only. Individual Medals achieved at Nationals and Tours. Other events throughout the year will be used as control tests and no points allocated for awards. Team Awards are not eligible for points.
Level Champion WAG Level 4-10 MAG Level 3-10	Gymnasts must have participated at more than 5 events. Competed at State Championships and Gymfinity Events. Compulsory scores Regionals and States plus 3 next best. Competed at State Clubs if offered for team. *In the event where no gymnast meets the criteria it will be awarded to the next eligible.
Level Champion WAG Level 3 MAG Level 2	As above with the exclusion of State Championships and State Clubs.
Most Improved Overall Competitive WAG and MAG	Awarded to the gymnast who has shown the greatest improvement since the previous competition season and throughout the current season. Attitude towards training and competitions.
Most Improved Gymnast Each Level	Improvement of scores, level progression, attitude towards training and competitions

### Points Allocation

<b>Invitational, Grand Prix and Regionals</b>	Apparatus Places 1 <sup>st</sup> to 6 <sup>th</sup>	Overall Places 1 <sup>st</sup> to 6 <sup>th</sup>	
	6-5-4-3-2-1	10-8-6-4-3-2	
<b>State Events</b>	Apparatus Places 1 <sup>st</sup> to 6 <sup>th</sup>	Overall Places 1 <sup>st</sup> to 6 <sup>th</sup>	
	6-5-4-3-2-1	10-8-6-4-3-2	
<b>Regional Challenge Selection</b>	5 points	<b>State Selection Border Challenge</b>	10 points 5 Points
<b>National – Individual Place</b>	Apparatus Places 1 <sup>st</sup> to 6 <sup>th</sup>	Overall Places 1 <sup>st</sup> to 6 <sup>th</sup>	
	10-8-6-5-4-3	15-13-11-9-7-5	
<b>Selection on Overseas Tour</b>	12 points	** Points places as per Nationals	